**Minute of the Meeting of Parent Council held in Eastern Primary School**

**15 January 2019**

**Present:** Nicola Dall, Schools Out, Joelle Gordon, Chairperson, Mike Callaghan, Vice Chairperson, Sharon Robertson, Lynne Sheridan, Hilary Armstrong, Lynsey Elder, Rhona Merry Donaldson, Teacher/Parent Member, Erica Fairweather, Alison Mulligan, Derek Scott, Councillor, Michelle Radcliffe, Acting Depute Head Teacher, Gillian Lecouturier, Mr Clark, Principal Teacher, Mr Robinson, Teacher, Mrs Clarke, Acting Head Teacher

**Apologies:** David Baxter, Kevin Cordell, Philip Scott, Councillor Duncan, Yvonne Miskell

1. **Chairperson’s Report**

Joelle Gordon welcomed everyone to the meeting.

Joelle informed the group that we had a fantastic Xmas Fayre. She thanked teaching, non-teaching and parent volunteers for their efforts. The sum of £1,511.08 was raised.

The Autumn Disco raised £429.23. This money was used for the payment of buses for the P4-7 Pantomime and for Primary 3 Cinema trip.

There has been a very successful Autumn term.

There is to be a Quiz night on 29 January in the Fort Hotel, all welcome. Tickets are £5.00 per person. Any prizes for the raffle would be greatly received.

Work on a newsletter is currently underway.

1. **Treasurer’s Report**

It is hoped that the bank account will be transferred over to David Baxter this term.

There is currently £4,068.39 in the current account.

1. **Head Teacher’s Report**

Mrs Clarke reported on the following:

**Key Events since last meeting**

* Mrs Knox has now left Eastern Primary. The assembly for her went well. All of the children made cards for her.
* New Staff Members – Miss Mumbe, Mrs Foley and Miss Brown, Primary and Early Years Support Assistants. Miss Mumbe and Miss Foley will work in breakfast club and all 3 new staff will be supporting classes.
* Mrs Pequenino has joined us as Acting Principal Teacher, Supporting Learners.
* Miss Guthrie has returned from sick leave and will be working 4 days per week from 24 January. Mr Clark will be in P6b on a Friday.
* Tesco Vote – We came 3rd so will have £1,000 to spend.
* Christmas was very busy. The singalong raised over £900 and this has already been spent on new playground equipment. The P7 Christmas Fayre raised around £600.00. This will pay for the buses to Dalguise. The Parent Council Fayre went really well and there was a great turnout and atmosphere. Well done to Rhona, Lynsey and everyone who helped out.
* The children all seemed to enjoy the Christmas parties.
* P4-7 visited Dundee Rep to see the Snow Queen. Arties Tartan Tales and the Cinema were all very successful. Mrs Clarke said we may price the Gardyne Theatre for next year.
* Playground plans. Mrs Clarke talked to a map of the playground in the way it will be set out with the new equipment. P5 pupils will organise the equipment with Mrs Rowlands and Mrs Shannon. On the afternoon of 24 January pupils will be taken out to the playground and shown the new layout. It will then be launched on Friday 25 January.
* Athletics Night – we came second to Barnhill.
* We are reviewing our Behaviour Policy with staff

**Upcoming Events**

* Scottish Evening, Thursday 7 February. Poems will be issued on Thursday for homework.
* Scottish Country Dance Festival for P5, Friday 1 February.
* Inservice Day – we will be working with another school in the city on a successful behaviour management approach on Tuesday 19 February.
* Dalguise Parents Meeting – Wednesday 20 February.
* Grove P7 Evening – 21 February.
* Rotary Quiz for P7 pupils - 27 February
* School Show for P6 & 7 pupils – Wednesday 6 and Thursday 7 March.
* New app will be launched. Help will be available on Parents’ Evenings. Mr Robinson gave a demonstration of the new app. This will be used as a communication tool. Parents felt this was a good tool. The cost of the App is £480. Which the Parent Council has greatly agreed to pay.
* Parents’ Nights – Wednesday 20 & Thursday 21 March.

1. **Fundraising Report**

The following events have taken place or are organised.

* Autumn Discos
* Quiz Night
* Scottish Night
* Spring Discos
* Parents Community Day – 18 May. It is felt that a Spring Fayre requires lots of volunteers. Instead it is proposed to have a family event where there will be stalls for children, Fire Brigade. It is felt that an idea of numbers would be required before going ahead with the planning. Details will be in the next Parent Council Newsletter.
* Challenge Cup – This is ongoing. There are currently 64 families still running events. 25 families are in a facebook group. Mrs Armstrong gave a background on the event. This is started up with £5 from the Parent Council to start up a small business. Families have 6 months to raise funds. Families are very enthusiastic. Packs will be taken in at Parents Evening and the Cup and a Certificate will be presented to the family who raise the most money. 10% will come to the School Fund and the remainder of the money will go to a school in Nepal.
* Clarks Shoe Share runs from 7 – 18 January. Children and parents are encouraged to hand in any unwanted shoes and children will receive a certificate and points for their house.

1. **AOCB**

* Rights Respecting Schools- Mrs Clarke informed the group that the school was now working towards the Gold Rights Respecting Award.
* Pop Up Bairns – There is one situated at Church Street/Camerdown Sreet. They cost £140.00 each.
* Mrs Clarke informed the group that Mrs Jackson helped the children cross the road at traffic lights for children to get to church for the Christmas Service.
* Parking Permit – Can this be issued for Nursery? J Brown to contact Dundee House.
* A parent enquired if the school has indicated to parents where they can park. The school has used various measures on communicating to parents about parking outside the school. Leaflets are available from the Police on where it is safe to park around schools. Because we have residential neighbours we are unable to install a barrier at the end of Camperdown Street. There will be a drive through homework on encouraging pupils to tell parents not to park outside the school. The Parent Council will add a piece on parking in the next newsletter.
* Scottish Night – L Elder has emailed Tesco for donations of cheese, oatcakes, haggis and shortbread.
* Mrs Clarke will speak to caretaker on maximum numbers for the hall
* Mrs Clarke will speak to Fiona Morrison re a Piper for the evening.
* P7 Leavers Party – Mrs Clarke asked if someone could book St Aidans Church Hall for the P7 Leavers Party.
* Packs for new P1 children are will be issued at the P1 Induction Evening.
* Lynsey Elder will hand in leaflets for name tags.
* Parents asked for an update on the Inspection. This will be put on the agenda for the next meeting.

1. **Date of Next Meeting**

Tuesday 26 February 2019 at 6.45 pm.