**Minute of the Meeting of Parent Council held in Eastern Primary School**

**26 February 2019**

**Present:** Nicola Dall, Schools Out, Laura Shepherd, Julia White, Alison Mulligan, Lynne Sheridan, Lynsey Elder, Rhona Merry Donaldson, Teacher, David Baxter, Treasurer, Hilary Armstrong, Michelle Radcliffe, Acting Depute Head Teacher, Karen Clarke, Acting Head Teacher

**Apologies:** Sharon Robertson, Michael Callaghan, Andy Edwards, Gillian Lecouturier, Councillor Derek Scott, Councillor Philip Scott, Carrie McGowan

1. **Chairperson’s Report**

Lynsey Elder welcomed everyone to the meeting.

**Queen Street Car Park** – Dundee City Council said that it was not feasible for allocating non-paying parking spaces for parents dropping off Nursery children for the afternoon session. Mrs Clarke will speak to Nursery re a note in the next Newsletter.

Mrs Elder informed the group that as part of a City Wide Campaign each Parent Council are to be asked to elect a School Road Safety Ambassador. Taletta Jamieson is to be holding a meeting regarding this on 8 May 2019. Mrs Mulligan agreed to attend. Mrs Elder will pass any further information to her.

**Quiz Night –** A suggestion was put forward that the next Quiz Night be held just after a pay day. This will be kept in mind for next year.

**Broughty Ferry Local Community Planning Meeting –** All Broughty Ferry groups are invited to attend a meeting on Thursday 28 February at 5.30 pm. Mrs Shepherd agreed to attend. Mrs Elder will forward the Minute of the last meeting to her.

1. **Treasurer’s Report**

There is currently in the region of £2,968.00 in the current account. There was approximately £1,000 raised at the recent Scottish Night.

1. **Head Teacher’s Report**

Mrs Clarke reported on the following:

**School Improvement Partnerships** – Mrs Clarke spoke to the group regarding progress that has been made since the HMIe Inspection.

**Key Events since last meeting**

* The new App has bene launched. There have been approximately 340 downloads so far. Staff will be on hand at the Parents’ Evenings to help with any issues.
* There has been improvement in behaviour in the playground since the new playground equipment has been put out..
* Mrs Clarke informed the group of a new Dinner Hall incentive. House points will be awarded and friends will be allowed to sit together at a top table on a Friday,
* P5’s attend the Scottish Country Dance Festival.
* We had a successful Health Day/Mental Awareness Week. Tescos donated lots of fruit and veg. Mr Clark will send a letter thanking Tesco for the kind donation,
* The NSPCC have given talks to P5-P7 pupils.
* P7 pupils took part in the Grove Fashion Show.
* P5 children took part in the GIFT project which is a project to develop skills in drama and the arts. P5 will take part in a mini show.
* Primary 1-3 have taken part in Road Safety Workshops.

**Upcoming Events**

* P6 & P7 pupils will take part in Rock Bottom at the Gardyne Theatre.
* Some P7 pupils will take part in the Rotary Quiz.
* There will be an information Evening in Grove Academy on 4 March for P7 pupils moving on to Grove.
* World Book Day is on Friday 8 March. Children can come to school on their pyjamas. A Book Swap will be considered for a future World Book Day.
* P4-7 pupils will take part in African Drumming Workshops.
* P2-3 pupils will take part in Circus Skills Workshops.
* Parents Evening will take place on Wednesday 20 & Thursday 21 March.
* P7 Pupils will take part in a Residential trip to Dalguise.

**Staffing Update**

**P5/6** - In Mrs McDade’s absence Mrs McConnell will take the class on Monday and Tuesday & Mr Clark Wednesday, Thursday & Friday.

**P4/3** - It is still to be decided who will cover Miss Porter’s class when she leaves. Mrs Clarke will inform parents as soon as she has this information.

Mr Clark is working on Health & Wellbeing.

Mr Robinson is working on digital literacy progression. Mrs Clarke explained that we are using a computerised booking system for Parents’ Evening. Letters will be issued with the appointment times.

**Funding**

Mrs Clarke explained to the group how the PEF Funding is allocated to schools. We will have to be creative and make sure that what is being bought will make a difference.

Mrs Clarke is to meet with the Head Teacher of Grange Primary School regarding a Broad General Education Tool. Mrs Clarke said the school are keen to work with other schools. Teachers will be able to visit other schools in their RCT time.

1. **Fundraising**
* **Quiz Night –** This raised £550. Would definitely do this again next year.
* **Scottish Night** – This was a great night and raised around £1,000. Concern was raised re the amount of cheese ordered. Thank you letters are to be sent to Tesco, Kingsway and Melissa Malik from Tesco in England for their donations.
1. **AOCB**
* **Challenge Cup** - There will be a stall at Parents’ Evening on Thursday to take in money that has been raised. Mrs Armstrong asked for help with this. Mrs Elder will issue an email requesting help.
* It was agreed to look at rotating the night the meeting is held on at the AGM.
1. **Date of Next Meeting**

Tuesday 23 April 2019 at 6.45 pm.